

Welcome to Redeemers Ambassadors Academy.

Redeemers Ambassadors Academy warmly welcomes parents, pupils, and partners to a Christ-centred learning community committed to academic excellence, godly character, and disciplined upbringing. As a ministry of the Redeemed Christian Church of God (RCCG) – The Ambassadors, the school exists to nurture children who will stand out as ambassadors of Christ in conduct, confidence, and competence. We use the Accelerated Christian Education (A.C.E) curriculum which is highly academic and internationally recognised.

WHAT WE OFFER

- Biblical Word-Based Education
- Respect for the WORD of God, for God and for others.
- Academic Excellence
- System of Mastery
- Individualised Education.
- Daily Goal Setting
- Building Biblical Character based on 60 Character Traits of Jesus Christ.
- An environment of love and care

Redeemers Ambassadors Academy is a Christian Primary School established to provide quality education grounded in biblical values and aligned with South African education standards. The school serves Grades 1–7, focusing on holistic child development: spiritual, intellectual, moral, emotional, and physical

Vision

To raise godly, confident, and academically excellent children who represent Christ as ambassadors in their generation.

Mission Statement

- To provide holistic education rooted in Christian values
- To nurture spiritual, intellectual, emotional, and social development
- To partner with parents in raising Christ-centred leaders

Ethos

- Christ-centred
- Child-focused
- Excellence-driven
- Discipline with love
- Integrity, respect, service

EDUCATIONAL PHILOSOPHY

Redeemers Ambassadors Academy adopts a strict, traditional and gentle-structured discipline model, fully aligned with the ACE curriculum. The approach ensures:

- Structured classroom routines
- Teacher-led instruction with interactive support
- Clear rules, expectations, and consequences
- Positive reinforcement and merit systems
- Age-appropriate responsibility and leadership
- ACE is used as the instructional framework to deliver this philosophy and uphold the school's Vision and Ethos.
- To support parents in their primary role and responsibility of training their child.

CODE OF CONDUCT

- To be punctual for all school activities
- To respect the person, dignity and property of other learners.
- To refrain from interfering with the school property, e.g. fire hydrants, equipment etc.
- To refrain from vandalizing desks, walls etc.
- To refrain from littering
- Toilets, change rooms, learning centres and classrooms to be kept clean and tidy
- Water must be conserved.
- To greet and respect all members of staff and other adults.
- To refrain from any games or playground activities that could be harmful to others.
- To refrain from any form of substance abuse.
- No learner may leave the school grounds without special permission from a staff member during school.
- All absentee notes are to be handed to the supervisor on return from a period of absence from the school.
- Learners may not use the phone without permission from the office. A staff member may phone on behalf of the learner should circumstances require it.
- No traditional, Hindu, or animal skin bracelets or necklaces are allowed to be worn around the neck, wrist, arm, or waist. we are a Christian school and will not accept any representation of any other faith/religion

- No student may attend or remain at Redeemers Ambassadors Academy if they are found to be intoxicated.
- No theft will be tolerated, which includes using or 'borrowing' someone else's property without their permission.
- No knives, firearms or any other weapon may be brought onto the Redeemers Ambassadors Academy property.
- No breaking of any law as set out by the Government.
- No back chatting or insubordination towards any staff member will be permitted.
- No swearing or use of foul language will be permitted.
- No physical, emotional or verbal abuse.
- No lighting of fires in any form (This includes lighters and matches).
- No pea shooting.

Premises and Property

- No writing or scratching on chairs, tables, walls or any part Andrews Preparatory School premises.
- No graffiti on any part of Redeemers Ambassadors Academy or private property, whether fixed or movable (including tables and benches outside).
- No littering.
- No vandalism or damage to property. (This includes all movable and immovable property).
- The student will be expelled if they do not own up and take responsibility for damaging the property (by accident or maliciously).
- No rocking on chairs as this damages the walls as well as the chairs. Students caught rocking on chairs repeatedly will be fined the amount of replacing a chair.
- Should damage to the property be done accidentally, the procedure is to report the damage immediately to the principal. Thereafter, should it be of such a nature that it cannot be cleaned/fixed without incurring costs, the costs of fixing the problem will be sent to the parents and added to the school account.
- Offices and learning centres must be cleared of all litter. Books, stationery and personal belongings must be packed neatly before a student goes home. All students should tidy their classroom before leaving for the day.
- No student will be allowed to leave the property before the close of the school day, unless collected by a parent or authorised adult (please advise the Principal of people authorised to collect), and unless permission has been granted by the Principal or Vice Principal.
- No unauthorised use of computers, internet, books, recreation equipment or any other facility or property of Redeemers Ambassadors Academy.
- No unauthorised use of any property that does not belong to the student (This includes the property of teachers, staff and fellow students).
- Any lost property must be handed in to the class teacher.
- No playing of any games in the building (board games and other indoor games will be permitted in the library area during break times should it be raining outside only).
- No playing of rigorous ball games such as soccer, rugby, stingers etc. (Approved ball games will be permitted outside in designated areas at allotted times).
- No climbing on the walls or pool fence.
- The pool area including the fence is OUT OF BOUNDS at all time besides swimming lessons. This includes the pool pump.
- The gardens are out of bounds and no student may walk through the gardens at all.
- The security sensors are never to be touched or played with at all.
- No climbing onto the school offices or desks.

Learning Centres

- The computer classroom is to be respected and no eating or drinking will be tolerated in the classroom. All students are to be accompanied by a teacher should they need to use the computers.
- The library is to be respected. No tearing of pages in the books will be tolerated. Any book that is used must be replaced when finished with.
- The kitchen is out of bounds at all times. No student may enter the kitchen.
- No eating or drinking is allowed inside the school building at all. When it is raining, students may eat their meals inside the school hall only and care must be taken so as not to mess inside.
- No wearing of headgear (including beanies) or dark glasses in class.
- No use of cell-phones or other technological devices in class or during the school day. All devices are to be handed when the student arrives and collected when they leave. While every effort is made to ensure the devices are not lost, stolen or broken, we do not take any responsibility should this occur – WHATSOEVER.
- No playing of radios, I-pods, CD's, MP3's (or any electronic device) in the class or classroom during the school day.
- No use of laptop computers / notebooks in class unless written permission is granted by the principal and for a specific reason. This permission is only granted for the day and in no way can be carried over.
- Students may not leave the classroom unless a staff member has given permission.
- Desks must remain neat, tidy and uncluttered at all times.
- No disruptive behaviour is permitted during a class. This includes talking during a lesson without permission while the teacher is addressing the class. This is rude and disrespectful and will not be tolerated.
- Students are required to complete all their homework every day as set out by their individual goals. Projects must be completed within 1 week of receiving it and before the final PACE test can be taken. Students with incomplete goals may receive detention the following day.
- No student may copy another student's work. This is cheating and will be dealt with accordingly.

Attendance

- Students are not permitted to leave the premises without permission.
- Students are required to be at Redeemers Ambassadors Academy from 08h00 until 14h00 (Grade R – Grade 2) or until 13h00 (Grade 3 – 7) from Monday to Thursday during the school terms.
- Students may NOT leave before the time without permission from the Vice Principal or Principal and only once an email or written permission is handed in by the parent/guardian.
- Out of necessity, certain lessons may extend beyond these times.
- Andrews Preparatory School will close at 11h00 at the commencement of school holidays. No students are allowed to attend school during the holidays.
- Lessons start promptly at 08h00. Please ensure students are punctual at all times.
- Assemblies are held on Monday mornings promptly at 08h00 and attendance for all students is compulsory. Guest speakers (Christian and motivational) are invited from time to time to address the students.
- There are two breaks during the school day, the first from 10h00 – 10h20 and the second from 12h00 – 12h30. All student are to play outside during break times, before school starts and after school.
- All students not collected between Monday - Thursday at 14h30 or 13h30 Friday, will be treated as aftercare students and will be billed at the daily rate of R50 every 30 minutes.
- When a student is absent or late, Redeemers Ambassadors Academy must be notified by a parent or legal guardian before 08h30, by telephone, email, sms or in person.
- All students must make every effort to be at school every day and not to miss school unnecessarily.
- An absentee letter must be furnished on return to Redeemers Ambassadors Academy.

Recreation / Facilities

- Facilities and equipment will be provided for the enjoyment of all students.
- Students are expected to show consideration by sharing these and not abusing them.
- Items broken are repaired or replaced at the student's or parent's expense.
- Students will only be permitted to use the equipment if they have a clear record of good work and behaviour. Should the student be found to damage the property in any way without owning up to it & taking responsibility, they will be expelled immediately.

Visitors

Student's guests are welcome to attend a day at Redeemers Ambassadors Academy, with a view to enrolment, provided that they do so one at a time, and are genuine prospective Redeemers Ambassadors Academy students.

The guest should be accompanied by a parent or guardian at an initial meeting, or they should present a letter from a parent or guardian stating that they wish to spend a day at the school. Visitors will be required to follow the same rules as existing Redeemers Ambassadors Academy students, and will be required to complete and submit any work which may be given to them by the staff a staff member.

Disciplinary Measures

Appropriate disciplinary measures will be taken against students who do not abide by the rules as set out by the Code of Conduct. The type of action taken will be at the discretion of the teachers and staff at Redeemers Ambassadors Academy and may not be challenged or refused.

As a guideline, the following will apply:

Talking in class, leaving the class without permission, walking around without permission, chewing gum, leaving flag up, leaving chair out and getting out of their offices with permission carry a penalty of 1 demerit. Homework not completed (incomplete goals) and collecting 3 demerits in one day carry a penalty of detention the following day – a detention slip will be sent home in the homework book. Transgression of any rule found in this code of conduct will result a demerit/s the number of which depends on the severity of the offence. Three detentions in a week will result in a letter of warning issued by the Principal.

Damaged or stolen property must be replaced or re-imbursed by the transgressor or their parents. In all cases, parents may be contacted to discuss the action of the child and if necessitated, to remove the child from Redeemers Ambassadors Academy for the remainder of the day/week (suspension) or permanently (expulsion).

Any offence which is constantly repeated despite the issuing of detentions and/or other disciplinary measures, will be considered a serious offence, and the student may not only be issued with a letter or warning, but may be suspended or expelled from the school.

Only two letters of warning are issued, and after the third transgression (whether for the same offence or another independent offense), the student will be expelled. The decision rests with the Principal and is final.

Cell Phones

Students may not use their cell phones during the school day whatsoever. This includes making calls to, or receiving calls from a parent, using the phone as a calculator, to listen to music or to make or receive messages via sms, WhatsApp or the like. Cell phones are a major distraction at schools and learning institutions. These should preferably be left at home, or if this is not possible, to be switched off and handed in to the office by 8:00 and collected at 14:00.

No use of cell phones are permitted during exam times, or during break times.

Cell phones will be confiscated and returned to the student's parent only and a fine of R300 will be levied to the school account – no exceptions. Any emergency or change of arrangements must be communicated to the Principal or Vice Principal. Only when the fine is paid, will the phone be given back to the student. The school takes no responsibility for any loss or theft of any students' cell phone under any circumstances.

Cell phones are not permitted during aftercare.

SERIOUS OFFENCES

Alcohol, Drugs and banned substances are prohibited at Redeemers Ambassadors Academy. Students found to be indulging in any of these substances, or who are found to have any of these substances on their person, will face suspension, expulsion and will be reported to the South African Police Services (SAPS) and the Department of Education. Students found to be intoxicated or under the influence of any of these substances, whether or not these were used on Redeemers Ambassadors Academy property, will face the same penalties.

Random drug tests may be carried out at any time, and body and bag searches will also be conducted at random. Students will not be given warning prior to a search of their bags being conducted, if there is good reason to believe that a bag may contain a banned substance or a stolen item.

Other severe and major offences, such as vandalism, bullying, intimidation and gambling will result in a suspension and/or expulsion. Repeated and ongoing offences of a minor nature will eventually be regarded as a serious offence and appropriate action taken, should this be believed to be in the best interests of other students.

Smoking

Smoking of tobacco products of any kind and in any form is not permitted – whether on school premises or otherwise. Students who smoke tobacco products as a student of Redeemers Ambassadors Academy will face expulsion.

Suspension / Expulsion

Any student, who is suspended or expelled from Redeemers Ambassadors Academy, will not be exempt from fees during the term of their suspension or expulsion. Should fees be outstanding for more than one month, the student will be suspended from attending school. This, however, will not go on their school record.

The following are considered serious misdemeanours:

- Malicious damage to property.
- Any form of graffiti.
- Verbal, emotional and physical abuse.
- Possession or distributing of pornographic material.
- Possession or distributing of occult material.
- Intimidation or initiation of others.
- Possession or distribution of alcoholic substances.
- Possession of knives, firearms, or any other dangerous weapon or object.
- Possession, using or selling or purchasing drugs and cigarettes.
- Sexual harassment of another person.
- Any act of public indecency.
- Lying.
- Theft.
- Cheating in an exam or test.
- Dishonesty or cheating in school work.
- Engaging in activities which threaten, disruptive or frustrate teaching or learning.
- The rights and privacy of each learner must be respected at all times.

GENERAL INFORMATION

School hours are Monday to Friday from 08:00 to 14:00

After care from 15:00hrs until 17:30hrs

Starter Packs with stationery and Redeemers Ambassadors Academy branded clothing is available upon request

ADDITIONAL ACTIVITIES

- Worm Farm
- Music Appreciation – The Classics
- Geo-tagging Family Challenge, Join the world’s largest treasure hunt
- First Aid Basics, How to save a life
- Mind your body, living healthy and understanding what we eat
- Green finger challenge, grow a plant or tree from a seed
- Veggie garden and green house involvement
- Water wise initiatives and recycling awareness

Birthdays

Birthdays is a big occasion at our school and we gladly share in your joy. Every parent is responsible for their own child’s celebration at school and you are also welcome to join them at 10:00.

APPEARANCE

Boys

- Full, clean uniform must be worn at all times
- Hair should be neatly trimmed, groomed and cut conservatively, neatly tapered.
- No spikes, No use of gel (wet look), no pony tails, “Mohawks”, Afro’s or patterns.
- Steps must not touch the ears or the collar, and above the eyebrows, must be straight at the back.
- Hair must be neat at all times.
- No hair colorants, dying, bleaching or highlights. No punk styles or braids (cornrows).
- Students should be clean shaven. No moustaches’ or beards
- No earrings, toe rings, nose rings bracelets, chains or any other kind of jewellery.
- No stick on tattoos allowed.

Girls

- Full, clean uniform must be worn at all times
- Hair is not to be in the eyes, must be pinned back.
- No spikes, No use of gel (wet look), No colorants, dying, bleaching or highlights.
- Long hair (touching the shirt collar) must be tied up. No “messy” hair styles.
- Sleepers (small plain gold/ silver earrings, single pair), studs. No chains, no rings (purity and signet rings are allowed), no toe rings, no bangles or bracelets.
- No eye-colours, no blusher, no lipstick or lip gloss, no mascara, eyeliners, nail varnish, artificial gel or built up nails. Clear nail varnish may be worn. Nails may not extend over the tip of the fingers when hands are held palms up.

FEES

School Enrolment Administration Fee + AEE Registration: R2,500 per child

If your child is already registered with AEE, the administration fee will be R1,000.

Paces – Monthly: Approximately R3000 per term (72 Paces at R12,000 per year)

- MONTHLY PAYMENTS (over 11 months):
 - o School Fees: R2,750 Grade R
 - o School Fees: R2,750 Grade 1-3
 - o After-school Fees: R500 per month
 - o Per term - Grade R: R7,500
 - o Per term - Grade 1-3:

Yearly payments must be paid before 31 January 2026 to qualify as a single payment

- School Fees Grade R: R30,000
- School Fees Grade 1-3: R36,000
- Diagnostic Test per child (if applicable): R500
- Optional Daily Tutor Fees for Home-Schooled Learners only (per child): R150 per day

Other Fees:

- Supplemental fees payable upon presentation in advance (Pace books, diagnostic tests, school photos, magazines, materials for class & classroom, socio-cultural development activities, outings, etc.)
- Fees are billed for 11 months, on 1 yearly payment.
- Fees are paid in advance before or on the 25th of every month. January - November
- Fees must not be paid later than the 3rd of every month – a fine of R250 will be added to your account for late payments after the 3rd.
- Please note that no reports, transcripts or transfer letters will be issued unless fees are all paid up to date.

Extra-mural Activities (some not yet available)

Action Sports	Chess Club
Cultural Activities	Self Defence (Judo/Karate)
Hockey	Soccer
Music Lessons (Piano/Guitar)	Netball
Ballet	Swimming
Tennis	

CONCLUSION

Redeemers Ambassadors Academy is committed to raising disciplined, confident, and Christ-centred pupils who will shine academically and morally, becoming true ambassadors of Christ in South Africa and beyond.

Note: The ACE curriculum is the instructional method supporting the school's Vision, Mission, and Ethos, ensuring individualised academic growth while reinforcing godly character, discipline, and leadership.



General Information and Agreement

INFORMATION REGARDING THE BACKGROUND OF REDEEMERS AMBASSADORS ACADEMY MAY BE FOUND ON THE WEBSITE www.raacedemy.com. COPIES OF THE TERMS AND CONDITIONS AND ENROLMENT FORMS ARE ALSO AVAILABLE ON OUR WEBSITE OR ON REQUEST.

One Month's Notice is required to terminate this enrolment from February - September. One Term's Notice is required to terminate this enrolment from October - January. We honour and respect that Andrews Academy is run on Christian principles and doctrine is Biblically-based.

I HEREBY ACKNOWLEDGE THAT I HAVE READ AND UNDERSTOOD THE ABOVE, AND ACCEPT THAT THESE POLICIES FORM PART OF THE REDEEMERS AMBASSADORS ACADEMY CODE OF CONDUCT, WHICH I AGREE TO.

SIGNED: _____ DATE: _____

NAME: _____

(PARENT/ GUARDIAN)

